

**Parkwood Estates Homeowner Association
for
Smokler Truesdell Subdivision
October 13, 2020 Meeting Minutes -Draft**

In compliance with “shelter in place” protocol due to the COVID-19 epidemic our Board of Directors conducted the October Meeting via teleconference.

Meeting called to order at 7:06 pm by president Henke.

Present: Roxanne Henke, Ryan Miner, Robert Fortune, John Kouchoukos, Jeffrey Hall, Mike Cappuccitti, Joshua Miller, Dennis Nagy of Briden Management, Daan Berks (not board member)

Absent: Robert Birch

September Minutes: Vote approved the minutes for the September meeting.

Treasury: Robert Fortune (Treasurer) has reviewed the latest financial report by Briden Management and agrees with it. He also reported that the projected expenditures for the upcoming year are under budget. With expectations that expenses will be covered with annual dues at the 2020 calendar year rate we can continue with that for 2021. Robert made the motion to keep 2021 annual dues the same amount as 2020 annual dues. The motion passed by unanimous vote

Parks: John reported that the Saltz Rd entrance to Winter Park has been completed except for the lettered sign which is expected within 2 weeks. The Saltz Rd entrance to Blue Mountain Park has begun construction and hopefully completed when the lettered sign is delivered.

The cul-de-sac islands development plan will be resumed in the spring.

The current grass cutting contractor has not performed satisfactorily and not corrected the issues even after being notified about the issue. The motion was made to discontinue the contract with Eager Beaver at the end of the current grass cutting season. The motion was approved by vote. Roxanne will send a letter to the current contractor notifying them of the cancellation along with the final payment in November.

The same contract included plowing snow in our streets. Due to too short a time available for requesting bids for this winter’s snow plowing John said M&D Landscaping will pick up the remaining contract for this winter snow removal at the quoted rate.

Also, M&D Landscaping would like to submit quotes for the spring/summer grass cutting.

Dennis of Briden management will request 2 or more bids for the grass cutting for 2021 asking for quotes within four weeks. Hopefully, this is not too early. John said that M&D Landscaping has already submitted quotes to other requests for that 2021 season.

Newsletters: Paper copies and electronic copies have been distributed. These contain notice of the board positions open for re-election at the November meeting. Proxy ballot for that General Membership Meeting is on our HOA web site: both printable copy and electronic versions are available. Printed and filled in ballots are to be delivered to the envelope on the front porch at Roxanne's house.

Added Item: A resident had asked about water standing behind some homes' yards in Winter Park. Further information is needed and the resident was not at our Zoom meeting. Robert Fortune volunteered to contact the resident and look over the location of the standing water. Determination needs to be made about whether Canton Township, Wayne County, or HOA has domain over the situation.

Block Captains: A block captain is needed for Saltz east (on East side of Lilley Rd.). Requests will be made in the next newsletter and possibly by email.

Meeting adjourned at 8:07 pm

Respectfully submitted,
Mike Cappuccitti

Not Approved